



RENAISSANCE ACADEMY STUDENT APPLICATION FORM

2024-2025

325 North Santa Anita Avenue Arcadia California 91006 2878. Tel: 626-693-1308. Web: www.renaissanceacademy.com

ADMISSIONS POLICY

ADMISSIONS DOCUMENTATION REQUIREMENTS:

As part of the application and registration process, the school shall require the parent(s) to provide copies of the student's health records including an up-to-date immunization record. In addition, all applications must be accompanied by a copy of the student's official transcript and standardized test scores if applicable.

- **IMMUNIZATION**

Students must show up-to-date proof of required immunizations by the submission of a current California School Immunization Record (this can be provided by the physician). The school expects all new and continuing students to be immunized according to current California guidelines. Medical exemptions for enrollment may be considered on a case-by-case basis. Medical exemptions can only be issued through The California Immunization Registry Medical Exemption website of the CDPH (CAIR-ME) by physicians licensed in California: <https://cair.cdph.ca.gov/exemptions/home>. This policy is subject to change as laws are amended. Questions regarding immunizations should be directed to the principal.

APPLICATION PROCESS

- As part of the application process, students may be asked to take an assessment exam and do an interview with school personnel. Assessment data is used to ensure the proper placement and to provide a baseline for ways in which the school could support the student in his/her learning. Parents are required to may be asked to have a sit-down interview with the administration prior to acceptance. Applications remain on file throughout the school year for which the application is completed. Parents will be notified by mail regarding acceptance or non-acceptance.

FINANCIAL AID

- Tuition assistance funds are available to qualified families who are having difficulty meeting their financial obligations. Please contact the admissions department or administration for more information.

- **SERVICE HOURS GENERAL AGREEMENT**

Every family must work the required hours. Required hours must be worked by parents/guardians only. Extreme circumstances will be reviewed on a case-by-case basis and must have prior approval of the administration.

- **WITHDRAWAL**

Upon notice by parents/guardians of withdrawal of a student, an exit interview must also take place with the principal.

- **DELINQUENT TUITION and FEES PAYMENT POLICY**

This policy outlines the need for timely payment of tuition and other related fees. If unforeseen financial difficulties arise, families should immediately contact the school principal in order to review the financial hardship and seek to find a mutually agreeable alternative tuition payment plan. Understanding that unexpected situations can and do arise, the school strives to work with families. However, the school must maintain an adequate revenue stream to meet its financial commitments and to ensure that all students and their families are treated fairly and equitably.

When payments are not made in the manner described in the signed tuition contract, the following procedures will be followed by school administration:

Students will not be permitted to participate in athletic activities or other extra-curricular activities until payments are current or an alternate payment plan is submitted by the family and approved by the principal.

At the principal's discretion, students are subject to dismissal from the school. Students will not be permitted to attend school until the outstanding balance is paid in full or an alternative payment plan is submitted by the family and approved by the principal. Report cards and official transcripts will be held until the past due balance is paid in full or an alternative payment plan is submitted by the family and approved by the principal. Students with past due balances will not be allowed to participate in the school's graduation ceremony until the past due balance is paid in full or an alternative payment plan is submitted by the family and approved by the principal.



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ADMISSIONS APPLICATION THE _____ SCHOOL YEAR FOR Grade _____

Student's first name _____ Last Name _____ Middle _____

Prefers to be called _____ Date of Birth ____/____/____

Gender: _____ Male _____ Female

Current School(if applicable) _____

Applicant's Primary Address: _____ Number and Street _____ City _____ State _____

Country _____ Zip Code _____

Applicant's Home Address(if different from the primary address): _____ Number and Street

_____ City _____ State _____ Country _____ Zip Code _____

Applicant's Home Phone : _____ Applicant's Cell Phone : _____

Applicant's Country of Birth: _____ Applicant's Country of Citizenship _____

Applicant's Passport Number: _____ Passport Issuing Country : _____

Passport Expiration Date : _____ Applicant's Email Address : _____

Parent/Guardian Information

Parent/Guardian #1 First name _____ Last Name _____

Preferred Email address for teacher/school communication _____

Home Address: _____ Number and Street _____ City _____ State

_____ Country _____ Zip Code _____

Primary Phone Number: (_____) _____

Parent/Guardian #2 First name _____ Last Name _____

Preferred Email address for teacher/school communication _____

Primary Phone Number: (_____) _____

Address (if different): _____ Number and Street _____ City _____ State

_____ Country _____ Zip Code _____

Signature parent/guardian _____ **Date** _____

Signature applicant student _____ **Date** _____

To Be Answered By The Parent or Guardian:

Language(s) Other than English Spoken at Home _____

Does your child have any special health concerns? (Include dietary, allergies, medications, and vision/hearing)

No _____

Yes, describe _____

What are your child's favorite activities? .

What concerns/questions do you have about our school?

Additional Information

How did you hear about Renaissance Academy? Please check all that apply.

The applicant's parent or close relative is a Renaissance Academy's alumnus _____

Name of Person(s): _____

Parent of former Renaissance Academy recommended the school _____

Name of person(s) : _____

Family, Friend, or Colleague Recommendation: _____

Internet Search: _____

Media Advertising (Radio, TV, Magazine, etc.) : _____

Driveby/Live near school : _____

What have you heard from these sources that interests you the most about our school?

Would you like information about our Financial Aid Program? No_____ Yes_____

All Renaissance Academy parents are encouraged to be engaged and participate in their child's school life. Do you have special skills or resources that could benefit our school community? Please list:

Are you generally available to help during school hours?

- No
 Yes

Are you generally available to help work evenings and/or weekends?

- Evenings
 Weekends

To complete the application process, the following items are required:

1. A non-refundable application fee of \$150 must accompany this Application For Admission. Please make checks payable to: Renaissance Academy and place the applicant's name on the check. Please use care in filling in the information.
2. An Official Transcript of grades earned for 9th-12th grade admissions.
3. A copy of the student's HSPT, ISEE or SSAT score (for 9th grade applicants).
4. Letters of recommendation from the English and math teacher or Principal.

Verified at Renaissance Academy by: _____ Date: _____